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| --- | --- |
| Date: |   |
| Name of Care Facility: |  |
| Name of Staff/ Advice to: |  |
| HOME MANAGEMENT |
| Questions? | **Tick Box** | **Comments** | **Guidance** |
| RESIDENTS |
| Are symptomatic residents isolated for 14 days (where possible)? |  |  |  |
| Can cohort nursing be considered? |  |  |  |
| Has the home informed GP of issue & update of new cases / those requiring clinical review? |  |  |  |
| Monitor all residents twice daily for raised temperatures & respiratory symptoms including saturations. |  |  |  |
| Are there appropriate facilities for handwashing – liquid soap/ hand sanitiser & paper towels/tissues & adequate disposal?“Catch it, Bin it, Kill it” |  |  | * Are all posters laminated
 |
| Do you currently accept visitors?  |  |  | * Window visiting
* EOL visiting
* Face to face visiting
* Visiting pod/ area
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| Are COVID-19 care plans in place? |  |  |  |
| STAFF |
| Does the care home provide Aerosol Generated Procedures (AGP)?  |  |  |  |
| If yes, have staff being fit-tested? Are FFP3 being worn? Long sleeved gown? |  |  |  |
| Are staff clear about what PPE should be worn? * Plastic aprons
* Gloves
* 3 Ply, fluid repellent masks
* Visors, plastic rim or foam?

Evidence to show visors are being cleaned after use?Can you identify any staff not wearing correct PPE? |  |   | * Foam rim is single staff member use only due to pathogens being transmitted.
* Plastic can be cleaned at all points and can be used by multiple staff as long as it has been deep cleaned.
* Visors must be decontaminated before exiting a room and before taking a face mask off.
* No fabric masks must be worn.
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| Have staff been trained in the donning and doffing of PPE? |  |  |  |
| Does the home have adequate supplies of PPE, gloves, aprons, masks? |  |  |  |
| Are there appropriate handwashing facilities – liquid soap/ hand sanitiser & paper towels/tissues & disposal“Catch it, Bin it, Kill it” |  |  |  |
| Are staff taking their breaks safely/ social distancing? Are the break rooms large enough to hold staff? Are break rooms free from clutter? |  |  |  |
| Are staff smoking outside? If so, how many go at a time. |  |  |  |
|  |
| ENVIRONMENT |
| Does the environment look clean? |  |  |  |
| Rooms and areas are free from clutter to ease cleaning |  |  |  |
| Have cleaning regimes increased? e.g. Hard surfaces/clothes/furnishings/rooms/ bathrooms/hoists/bins/touch points – light switches, handrails, door handles, remotes control, pens, observation equipment. |  |  |  |
| Fans should only be used in private rooms, not facing doorways, with doors closed and windows open if possible. Natural ventilation can help keep a space cool without increasing the risk of spreading COVID-19 |  |  |  |
| What cleaning production are being used? Ensure hypochlorite tablets (bleach-based product) or disinfectant |  |  | * Not to use anti-bacterial products. Milton can be used
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| RECEPTION |
| Does the environment look clean? |  |  |  |
| Rooms and areas are free from clutter to ease cleaning |  |  |  |
| Have cleaning regimes increased? e.g. Hard surfaces/clothes/furnishings/rooms/ bathrooms/hoists/bins/touch points – light switches, handrails, door handles, remotes control, pens, observation equipment. |  |  |  |
| COMMUNAL AREAS |
| Are all communal areas able to comply with social distancing requirements? 2 metre distancing.  |  |  |  |
| Does the environment look clean? |  |  |  |
| Rooms and areas are free from clutter to ease cleaning |  |  |  |
| Have cleaning regimes increased? e.g. Hard surfaces/clothes/furnishings/rooms/ bathrooms/hoists/bins/touch points – light switches, handrails, door handles, remotes control, pens, observation equipment. |  |  |  |
| BEDROOMS |
| Does the environment look clean? |  |  |  |
| Rooms and areas are free from clutter to ease cleaning |  |  |  |
| Have cleaning regimes increased? e.g. Hard surfaces/clothes/furnishings/rooms/ bathrooms/hoists/bins/touch points – light switches, handrails, door handles, remotes control, pens, observation equipment |  |  |  |
| Asymptomatic rooms are cleaned first? |  |  |  |
| Are doors closed without compromising safety? |  |  | * All isolated bedrooms doors to be closed to ensure no transmission
 |
| PPE stations outside room |  |  | * Gloves, Plastic Aprons, face masks, visors (plastic rim), cleaning wipes, red alginate bags, waste bags, hand sanitiser,
 |
| Are commodes available for all rooms, where no en-suite is available? |  |  |  |
| Bin with waste bag by bedroom door. |  |  |  |
| Is there a process for deep cleaning the room once the resident has completed isolation or has passed away? |  |  | * Ensure 72 hours have passed since the resident has passed away.
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| BATHROOMS/ TOILETS |
| Does the environment look clean? |  |  |  |
| Rooms and areas are free from clutter to ease cleaning |  |  |  |
| Have cleaning regimes increased? e.g. Hard surfaces/clothes/furnishings/rooms/ bathrooms/hoists/bins/touch points – light switches, handrails, door handles, remotes control, pens, observation equipment |  |  |  |
| Are any toilets/ bathrooms needed for any positive residents? |  |  |  |
| Are toilets being cleaned after each use when used by positive residents? |  |  |  |
|  Are bathrooms been cleaned after each use when used by positive residents? |  |  |  |
| EQUIPMENT |
| Medicine pots-use dishwasher or single use |  |  |  |
| Allocate equipment to an individual wherever possible e.g. hoist slings |  |  |  |
| Is re-usable equipment cleaned adequately prior to re-use? |  |  |  |
| Crockery and cutlery are sent directly to the main kitchen and loaded immediately |  |  |  |
| LAUNDRY / LINEN |
| Are beds sheets handled with care to prevent dispersal of the virus? |  |  | * Positive laundry doesn’t need to be left for 72 hours to be washed as normal.
* Ensure all positive clothes are placed in a red alginate bag.
* Washed last at 60 and about degrees.
 |
| Linen from symptomatic residents should be placed in an alginate bag and then placed in a 2nd bag outside the room |  |  |  |
| WASTE |
| All waste from symptomatic residents should be placed in a rubbish bag and then into a second bag securely tied and stored in a secure location in line with contaminated waste policy.  |  |  | Store for 72 hours if safe to do so, if not dispose straight away. |
| Are there waste bags for residents to directly place tissue in once used? |  |  |  |
| Ensure air is not expelled from the bag with force and away from face |  |  |  |