**Information on contact tracing in schools**

Please identify individuals that have had contact with the individual who tested positive in the following time period

* If symptomatic: 2 days before onset of symptoms until 10 days after onset of symptoms
* If asymptomatic: 2 days before date of test until 10 days after date of test.

People who are considered to have had contact are:

* Those who have had face to face contact with a case for any length of time, within 1m, including being coughed on, a face to face conversation, unprotected physical contact (skin to skin).
* Those who have been within 2m of a person who tested positive, for more than 15 minutes
* Anyone who has travelled in a vehicle with the individual who tested positive for COVID-19

Household contacts and contacts in settings other than the school will be traced and given advice by the Test and Trace system.

Please consider the following groups to ensure all contacts linked to the school are identified

* Travel to and from school
* Classroom time
* Meetings (if the case is a staff member)
* Breaks/lunchtime (including staffrooms)
* Before and after school clubs
* Extra-curricular activities

**Please complete the following and return this to PHCovid19\_enquiries@sandwell.gov.uk**

Contact tracing has been completed and advice has been given to all to isolate ***Yes/No***

The following number of contacts have been identified